

Role profile:

Estates Team Member



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About Bruntwood

At Bruntwood, we are led by one purpose: Creating Thriving Cities. Our deep connection with the cities we work in sets us apart; and for more than forty years, everything we have achieved has been with this purpose in mind.

We create buildings, workspaces, innovation, retail, tech and science facilities that are connected, balanced, sustainable and inclusive. Places people want to live, work and play in.

Bruntwood Works, the division taking care of our work and lifestyle spaces, is changing the way people work by creating inspiring environments that help people and businesses to flourish across Manchester, Leeds, Liverpool and Birmingham.

Bruntwood SciTech, our science and technology division, owns and manages the largest portfolio of science and technology assets in the UK including prestigious locations such as

Manchester Science Park, Alderley Park in Cheshire and Platform in Leeds.

We aim to reflect the communities we work in. Welcoming diverse opinions, creative ideas and talent enables us to understand our customers and communities better, and see the world a little differently.

We're also committed to investing in areas where our expertise can have the most impact, with around 10% of annual operating profits going to local causes, both directly and through the Oglesby Charitable Trust. Proud supporters of the arts, we work alongside many organisations to elevate arts and culture across our cities, such as Manchester International Festival, as well as The Royal Exchange on the Bruntwood Prize for Playwriting.

Buildings and space is just the start of our story, we create thriving cities for all.

Shape your World

Everything we do comes down to our five values. In practice, these will mean something unique to every person at Bruntwood, but if you're considering working here, give them some thought. They've been at the heart of our story for over 40 years. Take a look at our [video](#) to find out more

We really believe that if you're brilliant to work with, you deserve brilliant things in return - from the big important stuff like up to 8% matched pension, 25 days holiday,

private healthcare, employee share scheme and enhanced maternity and paternity leave. Through to the "small perks" that help you out with the little things that matter just as much. At Bruntwood we might work hard, but we have the benefits and rewards in place to help you find that balance and enjoy life too.

So, work with us and shape your world..



**Dream &
deliver**



**Never sit on
the sidelines**



**Be creatively
commercial**



**Pay attention
to detail
(it matters)**



**Be brilliant
to work with**



Role Profile

The role: Estates Team Member **Salary:** £24,960

You will be working to the Estates schedule with reference to the Landscape Management Plan, under instruction from the Customer Operations Manager. As a valued member of the team you will be responsible for driving excellent standards, working safely and maintaining accurate records. Your opinion matters, you should be open to putting ideas forward to make all things effective and efficient.

What you do:

- Offering a warm welcome to the estate, welcoming all members of the public, residents, customers and colleagues alike, being the font of knowledge of what is happening around your area.
- Maintaining the estates external areas, be it planned preventative maintenance, compliance checks, cleaning, reactive repairs or litter picking. The highest attention to detail will be showcased.
- Support the Customer Operations Manager and Facilities Team Leader with any tasks that may need attention in and around the estate landscape.
- Support the Bruntwood building teams when required, networking and building positive working relationships with all team members.
- Be flexible to support with any task that may arise and is reasonably requested.
- Everything you do should link back to our Service Mission.

What we're looking for:

- Previous landscaping/estate management experience is important, however, we're open to adjacent industry experience.
- As a perfectionist with attention to detail, you will deliver high standards in all that you do.
- A people person, you will be comfortable talking with the general public, residents, colleagues alike, and be comfortable talking about our immense events program.
- Enthusiastic, engaging and curious, seek to learn, understand then adapt and make your own.
- Comfortable working in any of Manchester's weather seasons as all four usually come in one day.
- Safety is more than a word, you will lead by example in your actions, challenge others who are not following safe working practices and be confident to refuse anybody access to the estate if all Health and Safety checks are not in place.
- Ultimately we are looking for a 'can-do' attitude. Someone who is enthusiastic and flexible, adapting to a role where no day is the same.
- Full driving licence is essential for the role.

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Benefits of working with us

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Ways of Working

- We understand the importance of **work-life balance**, so whilst we are primarily an office-based culture (it's what we do!), we also want to encourage flexibility and agility where possible. Our colleagues make use of our different spaces and find lots of ways to collaborate which enable them to find the balance that brings out the best in everything they do.



Holiday

- **28 days holiday** - plus your birthday!
- **Buy & sell** more holidays if needed
- **Sabbatical** of up to 12 months so you can take a career break after five years with us



Money

- Up to 8% matched **pension scheme**
- **Enhanced maternity & paternity leave** - plus baby bonus!
- **Discounts & cashback** at leading retailers
- **Life assurance** / death in service
- **Rewards** for long service



Health

Employee Assistance

Programme - 24/7 access to mental health, legal & financial support, including counselling

- **Free healthcare cash plan** for all colleagues so you can claim back medical expenses like optical, dentist & physiotherapy. We also offer
- **Free private healthcare** cover on an opt-in basis
- **Fitness classes**, free gym spaces & gym discounts
- **Healthy breakfasts** in our offices



Development

- **24 'Bruntwood Cares'** volunteering hours per year
- **Learning sponsorship**
- **Interest free learning loans** up to £2000 to pursue your passions
- **Mentoring scheme**



Travel

- **Interest free travel** to work loans
- **Cycle to work** scheme
- **Car park** discounts

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