

Role profile:

Quantity Surveyor



bruntwood
SciTech

A photograph of three people (two women and one man) sitting around a dark wooden table in a modern office setting. They are engaged in a discussion, with one woman gesturing with her hands. Large windows in the background offer a view of a city street with brick buildings. A large, cylindrical pendant light hangs above the table. The overall atmosphere is professional and collaborative.

About Bruntwood SciTech

Bruntwood SciTech is the UK's leading developer of city-wide innovation ecosystems and specialist environments, helping companies - particularly those in the science and technology sectors - to form, scale and grow. It is also the largest dedicated property platform serving the growth of the UK's knowledge economy to become a global science and technology superpower.

A joint venture between Bruntwood, Legal & General and the Greater Manchester Pension Fund (GMPF), Bruntwood SciTech provides high quality office and laboratory space, a range of scientific services, and tailored business support to a community of more than 1100 companies. Its dedicated support offers unrivalled access to finance, talent and markets, and an extensive clinical, academic and public partner network.

Bruntwood SciTech invests for the long term in regional cities across the UK, and specialises in creating innovation ecosystems through its unique experience of working in strategic partnership with city councils, universities and NHS Trusts, driving inclusive, sustainable economic growth through investment in science, technology and innovation infrastructure.

Now valued at £1.5bn, Bruntwood SciTech has a portfolio of 4.8m sq ft across nine life science and tech campus locations and 31 city centre innovation hubs in Manchester, Cheshire, Birmingham, Leeds, Liverpool & Cambridge.. It has plans to create a £5bn portfolio by 2032 and has a 3.6m sq ft secured growth pipeline.



Bruntwood SciTech has nine life science and tech campus locations and 31 city centre innovation hubs in Manchester, Cheshire, Birmingham, Leeds, Liverpool, Cambridge and Glasgow.

Our campus locations include Alderley Park in Cheshire; Innovation Birmingham; Birmingham Health Innovation Campus in partnership with the University of Birmingham; Melbourn Science Park in South Cambridgeshire; Liverpool Science Park as a shareholder in Sciotech Liverpool; and a cluster in the heart of Manchester's Oxford Road Corridor innovation district - Manchester Science Park, Citylabs in partnership with Manchester University NHS Foundation Trust (MFT), Circle Square - a joint venture with Vita Group; and the £1.7bn JV partnership with The University of Manchester - ID Manchester.

Our 31 city centre innovation hubs include Met Tower in Glasgow; Bloc, 111 Piccadilly, and Pall Mall in Manchester; Platform and West Village in Leeds; Cornerblock and Cornwall Buildings in Birmingham; and The Plaza in Liverpool.

We also work in partnership with The University of Oxford as the development manager for Begbroke Science Park.



Shape your World

Everything we do comes down to our five values. In practice, these will mean something unique to every person at Bruntwood and Bruntwood SciTech, but if you're considering working here, give them some thought. They've been at the heart of our story for over 40 years. Take a look at our video to find out more

We really believe that if you're brilliant to work with, you deserve brilliant things in return - from the big important stuff like up to 8% matched pension, 25 days holiday,

private healthcare, and enhanced maternity and paternity leave.

Through to the "small perks" that help you out with the little things that matter just as much. At Bruntwood we might work hard, but we have the benefits and rewards in place to help you find that balance and enjoy life too.

**So, work at Bruntwood
and shape your world..**



**Dream &
deliver**



**Never sit on
the sidelines**



**Be creatively
commercial**



**Pay attention
to detail
(it matters)**



**Be brilliant
to work with**



Role Profile

The role: Quantity Surveyor

Salary: £40,000-£50,000

The Quantity Surveyor provides high quality solutions to our colleagues and customers, resolves difficult issues and uses knowledge to improve our processes. You'll work in an advisory and coordinating capacity, proactively seeking the best possible shared solutions. You'll work as part of a team within a matrix using your knowledge and creative thinking to contribute and drive the wider team to achieve their goals.

What will you be doing:

Business Planning & Support

- Contribute to the Portfolio Budget setting process by bringing data, insight, and live benchmark costs
- Work collaboratively with colleagues to understand their business needs and priorities from a cost and contractual perspective and provide support
- Provide high quality service for QS activity and keep colleagues and stakeholders informed on progress
- Proactively seek improvements of Bruntwood standard contracts, documentation and live benchmark data and make suggestions and recommendations to keep these updated

Project Delivery & Commercial Management

- Contribute to the delivery of projects across the divisional portfolios using your knowledge of internal and external QS best practice.
- Enable the wider project team to make sure all schemes are delivered successfully
- Engage with portfolio team colleagues on inputting delivery to a high quality standard, in line with customer expectations.
- Share your broad knowledge of customer and stakeholder needs across teams to provide cost estimates/plans
- Make sure all works are procured in line with Bruntwood's procurement strategy and advise on the optimum procurement route to take
- Own the contractual administration and cost control of projects from low to medium value and complexity, for assets and required Cat A & B fit-outs, using innovative and progressive solutions.
- Collaborate with the internal Building Surveyors, Senior Building Surveyors and Regional Building Consultancy Leads on budgets and costs, driving best possible value.
- Proactively build supplier relationships by staying connected, building rapport and engaging with them.
- Complete monthly cash flow forecasts to enable the team to stay on track and commercially focused.
- Carry out cost analyses and compare against benchmark data for similar projects. Highlight, and explain, significant variances against benchmarks.



Role Profile

The role: Quantity Surveyor

Works Progress & Quality Management

- Drive reporting and contractual administration for your own area, creating valuable and actionable insights, including of cost variances throughout the whole project lifecycle.
- Support project handover from delivery to operations post PC to deliver a seamless experience.

Collaboration

- Work in partnership across team on relevant projects and activity
- Input into specialist areas and steering groups
- Pro-actively seek workflow improvements and input into opportunities to add value
- Engage with and motivate the wider team to perform and always be a brand guardian.

Health & Safety/Legal & Regulatory/Sustainability

- Manage risk and statutory compliance for your own area in line with the company policies and practices
- Stay updated with wider industry best practices and guidance
- Proactively use your work to contribute to achieving Bruntwood's sustainability goals

What we're looking for:

- You'll be comfortable mentoring with good subject matter knowledge and have comprehensive knowledge of different processes and approaches with deep technical and detailed knowledge
- You'll input to decisions for your own area which have commercial or significant impact and drive independent delivery
- You'll deliver against the business unit plan, and drives best possible experience for customers colleagues and stakeholders
- You'll build trusted relationships internally and externally and drive works collaboratively by managing conflicting priorities.
- You'll innovate to drive operational performance, use knowledge, data or insight to solve complex problems and drive change projects for own area
- You'll have a Quantity Surveying or equivalent degree and working towards your APC
- You'll be passionate about sustainability and have an understanding of our strategy and the challenges around sustainability in commercial buildings
- You'll contribute to delivery of the the business unit plan
- You'll communicate openly, transparently and effectively to ensure a high level of customer service
- You'll be resilient and thrive in a fast paced, busy environment.
- You'll have good levels of numeracy and literacy

A photograph of a man and a woman in an office environment. The man, on the left, is wearing a maroon sweater and looking towards the right. The woman, on the right, has blonde hair and is wearing a dark jacket, looking slightly away from the camera. In the background, there are office shelves with various items and a computer monitor on the left.

Role Profile

The role: Senior Quantity Surveyor

- You'll be able to manage a small number of projects and pieces of work simultaneously
- You'll be inquisitive and stay up to date with industry and technical changes and legislation
- You'll be keen to work collaboratively with others to develop shared solutions.
- You'll be able to travel to work across Manchester, Manchester Region, Leeds, Liverpool and Birmingham, and other future locations.
- You'll have good levels of self-awareness, and be able to adapt your style
- You'll have good time management skills

Your relationships

You'll work closely with the immediate team and wider teams within the business and report directly into either the Head of Quantity Surveying or a Senior Quantity Surveyor

Benefits of working with us

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Ways of Working

- We understand the importance of work-life balance, so whilst we are primarily an office-based culture (it's what we do!), we also want to encourage flexibility and agility where possible. Our colleagues make use of our different spaces and find lots of ways to collaborate which enable them to find the balance that brings out the best in everything they do.



Holiday

- **28 days holiday** - plus your birthday!
- **Buy & sell** more holidays if needed
- **Sabbatical** of up to 12 months so you can take a career break after five years with us



Financial benefits

- Up to 8% matched **pension scheme**
- **Enhanced maternity & paternity leave** - plus baby bonus!
- **Discounts & cashback** at leading retailers
- **Life assurance** / death in service
- **Rewards** for long service



Health

- **Employee Assistance Programme** - 24/7 access to mental health, legal & financial support, including counselling
- **Free healthcare cash plan** for all colleagues so you can claim back medical expenses like optical, dentist & physiotherapy. We also offer
- **Free private healthcare** cover on an opt-in basis
- **Fitness classes**, free gym spaces & gym discounts
- **Healthy breakfasts** in our offices
- **Wellbeing app** which rewards you financially for daily habits. You can spend this on everyday essentials, treats or even donate to good causes



Development

- **24 'Bruntwood Cares'** volunteering hours per year
- **Learning sponsorship**
- **Interest free learning loans** up to £2000 to pursue your passions
- **Mentoring scheme**
- **Work Shadowing**



Travel

- **Interest free travel** to work loans
- **Cycle to work** scheme
- **Car park** discounts

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