

Role profile:

Building Surveyor



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About Bruntwood

At Bruntwood, we are led by one purpose: Creating Thriving Cities. Our deep connection with the cities we work in sets us apart; and for more than forty years, everything we have achieved has been with this purpose in mind.

We create buildings, workspaces, innovation, retail, tech and science facilities that are connected, balanced, sustainable and inclusive. Places people want to live, work and play in.

Bruntwood Works, the division taking care of our work and lifestyle spaces, is changing the way people work by creating inspiring environments that help people and businesses to flourish across Manchester, Leeds, Liverpool and Birmingham.

Bruntwood SciTech, our science and technology division, owns and manages the largest portfolio of science and technology assets in the UK including prestigious locations such as

Manchester Science Park, Alderley Park in Cheshire and Platform in Leeds.

We aim to reflect the communities we work in. Welcoming diverse opinions, creative ideas and talent enables us to understand our customers and communities better, and see the world a little differently.

We're also committed to investing in areas where our expertise can have the most impact, with around 10% of annual operating profits going to local causes, both directly and through the Oglesby Charitable Trust. Proud supporters of the arts, we work alongside many organisations to elevate arts and culture across our cities, such as Manchester International Festival, as well as The Royal Exchange on the Bruntwood Prize for Playwriting.

Buildings and space is just the start of our story, we create thriving cities for all.

Shape your World

Everything we do comes down to our five values. In practice, these will mean something unique to every person at Bruntwood, but if you're considering working here, give them some thought. They've been at the heart of our story for over 40 years. Take a look at our [video](#) to find out more

We really believe that if you're brilliant to work with, you deserve brilliant things in return - from the big important stuff like up to 8% matched pension, 25 days holiday,

private healthcare, employee share scheme and enhanced maternity and paternity leave. Through to the "small perks" that help you out with the little things that matter just as much. At Bruntwood we might work hard, but we have the benefits and rewards in place to help you find that balance and enjoy life too.

So, work with us and shape your world..



**Dream &
deliver**



**Never sit on
the sidelines**



**Be creatively
commercial**



**Pay attention
to detail
(it matters)**



**Be brilliant
to work with**



Role Profile

The role: Building Surveyor

Salary: £32,000-£35,000

Job purpose:

The Building Surveyor is a key multi-disciplined role that touches all aspects of looking after building assets within a wider portfolio inclusive of extensive project management activity. This role is one that works as part of a team within a matrix but with the freedom to use your specialist knowledge and creative thinking, to solve problems that support your wider team to achieve their ambitious goals.

What will you be doing:

Collaboration

- Input into and contribute to company-wide projects/initiatives where related to your area
- Work in partnership with others and engage and motivate the wider colleague team
- Work with internal experts to make sure we meet asset standards and sustainability objectives

Business Planning

- Work with senior colleagues and contribute to wider pieces of work which align to the wider strategic objectives
- Work collaboratively with colleagues to understand their business needs and priorities from a Building Consultancy perspective and provide support, expertise and advice.
- Work collaboratively with colleagues to understand their business needs and priorities from a Building Consultancy perspective for specific projects
- Engage in the development of asset management plans from a Building Consultancy perspective

Project Delivery & Commercial Management

- Contribute to the delivery of projects within your portfolio using your knowledge of internal and external best practice, including life cycle analysis and preparation of service charge major project plans
- Engage with portfolio team on inputting delivery to a high standard, in line with customer expectations.
- Deliver projects from low to medium value and complexity, for assets and required Cat A & B fit-outs, using innovative and progressive solutions.
- Focus on projects relating to; fabric, M&E, SCMP, suite refurb, fit outs and minor aesthetic schemes.
- Collaborate with the internal QS team on budgets and costs, driving best possible value against a backdrop of in house benchmark data



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Works Progress & Quality Management

- Develop a full understanding of every element of the fabric and infrastructure of buildings in your portfolio, in order to provide joined up advice and decision making
- Proactively manage the delivery of the portfolio strategic works/projects in line with asset plans
- Support project handover from delivery to operations post practical completion as and when required and make sure all snagging is closed out by respective delivery teams.

Health & Safety/Legal & Regulatory/Sustainability

- Make sure projects are compliant with company policies and practices
- Implement asbestos management, licence for alterations and dilapidations, making sure they are delivered effectively and in a timely manner.
- Implement our strategy in areas such as sustainability and smart building technology.
- Implement high level statutory compliance in terms of CDM, Fire, Asbestos, Mees Regulations etc
- Stay updated with wider industry best practices and guidance

What we're looking for:

- You'll have deep technical and subject matter knowledge
- You'll input to decisions for your own area which have commercial or significant impact and drive independent delivery
- You'll deliver against the business unit plan, and drive best possible experience for customers colleagues and stakeholders
- You'll support trusted relationships internally and externally and drive works collaboratively by manages conflicting priorities whilst building on our brand reputation
- You'll innovate to drive operational performance, use knowledge, data or insight to solve complex problems and lead change projects for own area
- You'll be comfortable managing, mentoring and supporting the wider team
- You'll have a Building Surveying or equivalent degree and working towards your APC
- You'll be passionate about sustainability and have an understanding of our strategy and the challenges around sustainability in commercial buildings
- You'll communicate openly, transparently and effectively
- You'll be resilient and thrive in a fast paced, busy environment
- You'll be able to manage a small number of projects and pieces of work simultaneously
- You'll be inquisitive and stay up to date with industry and technical changes and legislation



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- You'll be keen to work collaboratively with others to develop shared solutions.
- You'll be able to travel to work across Manchester, Manchester Region, Leeds, Liverpool and Birmingham, and other future locations.
- You'll have good levels of self-awareness and be able to adapt your style
- You'll have good time management skills and stay on top of things

Your relationships

Reporting into either Associate Building Consultancy Director or Senior Building Surveyor, you'll need to build strong, trusted relationships with your immediate team, the wider team, and multi-disciplinary teams. You'll also work closely with customers and on site teams.

Benefits of working with us

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Ways of Working

- We understand the importance of **work-life balance**, so whilst we are primarily an office-based culture (it's what we do!), we also want to encourage flexibility and agility where possible. Our colleagues make use of our different spaces and find lots of ways to collaborate which enable them to find the balance that brings out the best in everything they do.



Holiday

- **28 days holiday** - plus your birthday!
- **Buy & sell** more holidays if needed
- **Sabbatical** of up to 12 months so you can take a career break after five years with us



Money

- Up to 8% matched **pension scheme**
- **Enhanced maternity & paternity leave** - plus baby bonus!
- **Discounts & cashback** at leading retailers
- **Life assurance** / death in service
- **Rewards** for long service



Health

Employee Assistance

Programme - 24/7 access to mental health, legal & financial support, including counselling

- **Free healthcare cash plan** for all colleagues so you can claim back medical expenses like optical, dentist & physiotherapy. We also offer
- **Free private healthcare** cover on an opt-in basis
- **Fitness classes**, free gym spaces & gym discounts
- **Healthy breakfasts** in our offices



Development

- **24 'Bruntwood Cares'** volunteering hours per year
- **Learning sponsorship**
- **Interest free learning loans** up to £2000 to pursue your passions
- **Mentoring scheme**



Travel

- **Interest free travel** to work loans
- **Cycle to work** scheme
- **Car park** discounts

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