

Role profile:

Management Accountant



bruntwood
SciTech

A photograph of three people (two women and one man) sitting around a dark wooden table in a modern office setting. They are engaged in a discussion. Large windows in the background offer a view of a city street with brick buildings. A large, cylindrical pendant light hangs above the table. The overall atmosphere is professional and collaborative.

About Bruntwood SciTech

Bruntwood SciTech is the UK's leading developer of city-wide innovation ecosystems and specialist environments, helping companies - particularly those in the science and technology sectors - to form, scale and grow. It is also the largest dedicated property platform serving the growth of the UK's knowledge economy to become a global science and technology superpower.

A joint venture between Bruntwood, Legal & General and the Greater Manchester Pension Fund (GMPF), Bruntwood SciTech provides high quality office and laboratory space, a range of scientific services, and tailored business support to a community of more than 1100 companies. Its dedicated support offers unrivalled access to finance, talent and markets, and an extensive clinical, academic and public partner network.

Bruntwood SciTech invests for the long term in regional cities across the UK, and specialises in creating innovation ecosystems through its unique experience of working in strategic partnership with city councils, universities and NHS Trusts, driving inclusive, sustainable economic growth through investment in science, technology and innovation infrastructure.

Now valued at £1.5bn, Bruntwood SciTech has a portfolio of 4.8m sq ft across nine life science and tech campus locations and 31 city centre innovation hubs in Manchester, Cheshire, Birmingham, Leeds, Liverpool, Cambridge and Glasgow. It has plans to create a £5bn portfolio by 2032 and has a 3.6m sq ft secured growth pipeline.



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Our campus locations include Alderley Park in Cheshire; Innovation Birmingham; Birmingham Health Innovation Campus in partnership with the University of Birmingham; Melbourn Science Park in South Cambridgeshire; Liverpool Science Park as a shareholder in Sciintec Liverpool; and a cluster in the heart of Manchester's Oxford Road Corridor innovation district - Manchester Science Park, Citylabs in partnership with Manchester University NHS Foundation Trust (MFT), Circle Square - a joint venture with Vita Group; and the £1.7bn JV partnership with The University of Manchester - ID Manchester.

Our 31 city centre innovation hubs include Met Tower in Glasgow; Bloc, 111 Piccadilly, and Pall Mall in Manchester; Platform and West Village in Leeds; Cornerblock and Cornwall Buildings in Birmingham; and The Plaza in Liverpool.

We also work in partnership with The University of Oxford as the development manager for Begbroke Science Park.



Shape your World

Everything we do comes down to our five values. In practice, these will mean something unique to every person at Bruntwood and Bruntwood SciTech, but if you're considering working here, give them some thought. They've been at the heart of our story for over 40 years. Take a look at our video to find out more

We really believe that if you're brilliant to work with, you deserve brilliant things in return - from the big important stuff like up to 8% matched pension, 28 days holiday,

private healthcare, and enhanced maternity and paternity leave.

Through to the "small perks" that help you out with the little things that matter just as much. At Bruntwood we might work hard, but we have the benefits and rewards in place to help you find that balance and enjoy life too.

**So, work at Bruntwood
and shape your world..**



**Dream &
deliver**



**Never sit on
the sidelines**



**Be creatively
commercial**



**Pay attention
to detail
(it matters)**



**Be brilliant
to work with**



Role Profile

The role: Management Accountant

Salary: £40,000 - £50,000

Job purpose:

You'll will work within the commercial finance team who play a crucial role at Bruntwood SciTech, ensuring that our operational colleagues have accurate, timely, financial and non-financial information to enable robust decision making.

What will you be doing:

- Coordinating all aspects of financial reporting for the Serviced Space portfolio with the aim of monitoring and improving the financial performance against their business plans
- Playing a key role supporting the Senior Finance Manager for the Manchester City Centre portfolio, influencing commercial decision making and strategy, including business case review for major expenditure, redevelopment and acquisitions/disposals
- Overseeing and managing the budget setting, forecasting and reporting requirements of each of these areas
- Producing a full quarterly reporting pack for the City Centre portfolio, to include Income & Capital returns, variance analysis, risks/sensitivity analysis and recommendations
- Producing quarter-end accounts for all aspects of the portfolio including income, expenditure and service charge, balance sheet and cashflow in line with the SLA's
- Preparing and presenting full quarterly analysis of P&L variances to internal and external stakeholders, identifying and highlighting trends for the senior management team to consider
- Managing weekly cashplan updates to update the central group cash forecasts
- Providing the senior management team with key financial and non financial performance indicators, highlighting trends and analysing causes of variance
- Supporting the team on commercial transactions with robust financial appraisals, including recommendations to change the structure of commercial leasing transactions or contracts, and discussing these with the Senior Finance Manager where appropriate.
- Ensuring our financial due diligence procedures are followed and transactions structured to mitigate identified risk
- Continuing to review possible automation of financial and non-financial reporting, with the aim of delivering existing identified cost efficiencies.



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What we're looking for:

- ACA/CIMA/ACCA Qualified/Finalist
- Highly motivated and a commercial finance professional with a flexible pragmatic approach
- Sound with their financial accounting knowledge and experience of budget setting and forecasting
- Highly analytical, including advanced working knowledge of Microsoft Excel
- Excellent with their communication skills to establish credibility and influence at all levels
- Open to challenge and being challenged with a genuine desire to actively contribute new ideas
- Skilled at using their judgement, initiative and ability to overcome obstacles and find creative solutions

Benefits of working with us

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Ways of Working

- We understand the importance of work-life balance, so whilst we are primarily an office-based culture (it's what we do!), we also want to encourage flexibility and agility where possible. Our colleagues make use of our different spaces and find lots of ways to collaborate which enable them to find the balance that brings out the best in everything they do.



Holiday

- **28 days holiday** - plus your birthday!
- **Buy & sell** more holidays if needed
- **Sabbatical** of up to 12 months so you can take a career break after five years with us



Financial benefits

- Up to 8% matched **pension scheme**
- **Enhanced maternity & paternity leave** - plus baby bonus!
- **Discounts & cashback** at leading retailers
- **Life assurance** / death in service
- **Rewards** for long service



Health

- **Employee Assistance Programme** - 24/7 access to mental health, legal & financial support, including counselling
- **Free healthcare cash plan** for all colleagues so you can claim back medical expenses like optical, dentist & physiotherapy. We also offer
- **Free private healthcare** cover on an opt-in basis
- **Fitness classes**, free gym spaces & gym discounts
- **Healthy breakfasts** in our offices
- **Wellbeing app** which rewards you financially for daily habits. You can spend this on everyday essentials, treats or even donate to good causes



Development

- **24 'Bruntwood Cares'** volunteering hours per year
- **Learning sponsorship**
- **Interest free learning loans** up to £2000 to pursue your passions
- **Mentoring scheme**
- **Work Shadowing**



Travel

- **Interest free travel** to work loans
- **Cycle to work** scheme
- **Car park** discounts

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bruntwood.co.uk/scitech