

Role profile:

FP&A Manager



bruntwood
SciTech

A photograph of three people (two women and one man) sitting around a dark wooden table in a modern office setting. They are engaged in a discussion. Large windows in the background show a cityscape. A large, cylindrical pendant light hangs over the table. The text 'About Bruntwood SciTech' is overlaid in white on the bottom left of the image.

About Bruntwood SciTech

Bruntwood SciTech is the UK's leading developer of city-wide innovation ecosystems and specialist environments, helping companies - particularly those in the science and technology sectors - to form, scale and grow. It is also the largest dedicated property platform serving the growth of the UK's knowledge economy to become a global science and technology superpower.

A joint venture between Bruntwood, Legal & General and the Greater Manchester Pension Fund (GMPF), Bruntwood SciTech provides high quality office and laboratory space, a range of scientific services, and tailored business support to a community of more than 1100 companies. Its dedicated support offers unrivalled access to finance, talent and markets, and an extensive clinical, academic and public partner network.

Bruntwood SciTech invests for the long term in regional cities across the UK, and specialises in creating innovation ecosystems through its unique experience of working in strategic partnership with city councils, universities and NHS Trusts, driving inclusive, sustainable economic growth through investment in science, technology and innovation infrastructure.

Now valued at £1.5bn, Bruntwood SciTech has a portfolio of 4.8m sq ft across nine life science and tech campus locations and 31 city centre innovation hubs in Manchester, Cheshire, Birmingham, Leeds, Liverpool, Cambridge and Glasgow. It has plans to create a £5bn portfolio by 2032 and has a 3.6m sq ft secured growth pipeline.



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Our campus locations include Alderley Park in Cheshire; Innovation Birmingham; Birmingham Health Innovation Campus in partnership with the University of Birmingham; Melbourn Science Park in South Cambridgeshire; Liverpool Science Park as a shareholder in Sciointec Liverpool; and a cluster in the heart of Manchester's Oxford Road Corridor innovation district - Manchester Science Park, Citylabs in partnership with Manchester University NHS Foundation Trust (MFT), Circle Square - a joint venture with Vita Group; and the £1.7bn JV partnership with The University of Manchester - ID Manchester.

Our 31 city centre innovation hubs include Met Tower in Glasgow; Bloc, 111 Piccadilly, and Pall Mall in Manchester; Platform and West Village in Leeds; Cornerblock and Cornwall Buildings in Birmingham; and The Plaza in Liverpool.

We also work in partnership with The University of Oxford as the development manager for Begbroke Science Park.



Shape your World

Everything we do comes down to our five values. In practice, these will mean something unique to every person at Bruntwood and Bruntwood SciTech, but if you're considering working here, give them some thought. They've been at the heart of our story for over 40 years. Take a look at our video to find out more

We really believe that if you're brilliant to work with, you deserve brilliant things in return - from the big important stuff like up to 8% matched pension, 25 days holiday,

private healthcare, and enhanced maternity and paternity leave.

Through to the "small perks" that help you out with the little things that matter just as much. At Bruntwood we might work hard, but we have the benefits and rewards in place to help you find that balance and enjoy life too.

**So, work at Bruntwood
and shape your world..**



**Dream &
deliver**



**Never sit on
the sidelines**



**Be creatively
commercial**



**Pay attention
to detail
(it matters)**



**Be brilliant
to work with**



Role Profile

The role: FP&A Manager

Salary: £50,000 - £60,000

As a FP&A Manager at Bruntwood, you will have a varied role supporting our Asset Management, Project Management, Financial Reporting and Financial Accounting teams as you develop in your role.

What you do

Budgeting and Forecasting

- Build a strong working knowledge of the asset portfolio through engagement with the finance business partners across the asset portfolio.
- Assist in preparation of the quarterly business plan to deliver the board reporting to schedule and the reporting to subsidiary boards the results of their underlying portfolios
- Assist in the preparation of budgets by division and the management of performance against these
- Support the reporting of financial results and forecasts to shareholders on regular basis

Cash Planning

- Prepare and help manage the liquidity in the ordinary course of business across the both PropCo and OpCo including preparation and communication of the weekly cash position and forecast
- Support the quarterly cash plan including preparing the cash actuals reporting and build a coherent understanding of the liquidity strategy across Operating Cashflows, Debt and Equity

Financial Analysis and Reporting

- Preparation of monthly management accounts covering the Monthly, YTD performance and latest forecast across the full portfolio of SciTech assets.
- Support the performance analysis of the portfolio through review of trends in rental collection, lettings progress and vacancy analysis to ensure this are reflected appropriately in forecasts and actuals
- Support the financial reporting teams and as required assist with consolidated reporting the Bruntwood Group

Banking & Funding

- Support the bank reporting requirements for the SciTech medium and long term facilities as well as the group interest rate hedge
- Assist with bank reporting requirements for development schemes, including information required for Joint Venture partners.
- Prepare interest forecasts and undertaking postings on a quarterly basis
- Work with colleagues in the sustainability team to meet requirements of the Group's green loans

A man and a woman are shown in a professional office environment. The man, on the left, is wearing a dark red sweater over a white collared shirt. The woman, on the right, has blonde hair and is wearing a dark blazer. They are both looking towards the right side of the frame, presumably at a computer screen. The background is slightly blurred, showing office shelves with various items and a bright, modern interior.

Role Profile

What we're looking for

It's incredibly important that you've got a real desire to progress a career within the finance sector. You'll get all the support, training and development from us. But we need the passion from you, alongside:

- Accounting qualification in either CIMA, ACA, ACCA or equivalent is desirable
- A minimum one years experience post qualification
- A minimum of Maths Grade B/6 & English Grade C/5
- The ability to use Microsoft Excel to create SumIfs/SumProducts/VLookUps will be advantageous, but not essential
- Open to challenge and being challenged with a genuine desire to actively contribute new ideas
- In line with the above we're open to what industry you work in, whether that's retail/ecommerce, healthcare, professional services. However it's important that you're a finance professional with a flexible and pragmatic approach.
- You'll be keen to collaborate with other professionals internally and externally to deliver efficiencies and improvements

Benefits of working with us

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Ways of Working

- We understand the importance of work-life balance, so whilst we are primarily an office-based culture (it's what we do!), we also want to encourage flexibility and agility where possible. Our colleagues make use of our different spaces and find lots of ways to collaborate which enable them to find the balance that brings out the best in everything they do.



Holiday

- **28 days holiday** - plus your birthday!
- **Buy & sell** more holidays if needed
- **Sabbatical** of up to 12 months so you can take a career break after five years with us



Financial benefits

- Up to 8% matched **pension scheme**
- **Enhanced maternity & paternity leave** - plus baby bonus!
- **Discounts & cashback** at leading retailers
- **Life assurance** / death in service
- **Rewards** for long service



Health

- **Employee Assistance Programme** - 24/7 access to mental health, legal & financial support, including counselling
- **Free healthcare cash plan** for all colleagues so you can claim back medical expenses like optical, dentist & physiotherapy. We also offer
- **Free private healthcare** cover on an opt-in basis
- **Fitness classes**, free gym spaces & gym discounts
- **Healthy breakfasts** in our offices
- **Wellbeing app** which rewards you financially for daily habits. You can spend this on everyday essentials, treats or even donate to good causes



Development

- **24 'Bruntwood Cares'** volunteering hours per year
- **Learning sponsorship**
- **Interest free learning loans** up to £2000 to pursue your passions
- **Mentoring scheme**
- **Work Shadowing**



Travel

- **Interest free travel** to work loans
- **Cycle to work** scheme
- **Car park** discounts

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bruntwood.co.uk/scitech