



Role profile:

Commercial Finance Manager

About Bruntwood SciTech

A 50:50 joint venture between Bruntwood and Legal & General, Bruntwood SciTech is the UK's leading property provider dedicated to the growth of the science and technology sector. Bruntwood SciTech is creating a network of innovation districts across the UK with locations in Manchester, Leeds, Birmingham, Liverpool and Cheshire, including Manchester Science Park, Platform, Innovation Birmingham, Liverpool Science Park and Alderley Park. The Bruntwood SciTech network is already home to over 500 of the UK's most disruptive science and technology businesses and will support the creation of over 20,000 high value jobs for the UK economy over the next 10 years.

Alderley Park, located just outside Manchester, is the UK's largest single-site life science campus and has long held an internationally-recognised reputation for drug discovery. There are over 200 businesses based at Alderley Park, employing over 2000 people working in pharma and biotech in particular in the fields of drug discovery, medtech, artificial intelligence, diagnostics, analytics and medical communications. Alderley Park is home to leading UK institutions – Cancer Research UK's Manchester Institute, AMR Centre, Medicines Discovery Catapult – and one of the Lighthouse Labs which is addressing large scale testing of COVID19.

Alderley Park supports and attracts businesses to the campus by offering one of the widest ranges of scientific services of any science park in the UK, working with strategic partners and through its own in house team of scientific experts. Services include preclinical imaging, vivarium, media and glassware provision, biobanking and sample storage, co-working laboratory, and open access analytical facilities delivered in partnership with Waters Corporation and Cytiva (Formerly GE Healthcare).

The Alderley Park Accelerator, delivered in partnership with incubation specialists - BioCity, supports new and early-stage life science businesses to start-up and scale up, providing intensive programmes offering access to finance, talent and a network of over 200 expert mentors



Shape Your World

We see the world differently...

There are lots of things that a Bruntwood SciTech person isn't.

You're no particular height. You're no particular eye colour. Or hairstyle. Or gender. It doesn't matter what you do with your weekend (though you should make the most of it!)

We're not looking for people who sit on the sidelines and say "that'll do". We're not interested in folk that see the glass half empty. Or half full. Our kind of people get rid of the glass entirely and say "keep pouring and let's see where this goes..."

They walk the streets of our great cities every day. They look at worn out places and dream of them thriving, then they go and deliver something incredible. They're thrilled by the idea of work that makes a real difference to people's lives and want to be part of it.

They are part of it. Because it takes a community to make a community. People who love its history and care about shaping its future. People who care about others like they're part of the family; who want to make a difference and improve things for generations to come.

That's our kind of people, and if that resonates with you, maybe we're your kind of people too.

We offer the opportunity to work, of course. To learn and grow, to take your career in new directions and achieve more than you might have imagined possible. We encourage everyone to pursue their passions, and find the balance that brings out the best in everything they do.

So, work at Bruntwood SciTech and shape your world..



Dream & deliver



Never sit on the sidelines



Be creatively commercial



**Pay attention to detail
(it matters)**



Be brilliant to work with

Role Profile

The role: Commercial Finance Manager

As Commercial Finance Manager looking after a number of the regional property portfolios, you will work within the commercial finance team who play a crucial role at Bruntwood Scitech ensuring that our operational colleagues have accurate, timely and financial and non-financial information to enable robust decision making.

What you'll be doing:

- Coordinating all aspects of financial reporting for the Alderley and Cambridge asset management portfolios with the aim of monitoring and improving the financial performance of these portfolios against their business plans
- Improve the reporting process and drive the quality of both financial and non-financial information and KPI's used in the business through effective leadership and development of the team.
- Playing a key role in influencing commercial decision making and strategy, including business case review for major expenditure, redevelopment and acquisitions or disposals
- Overseeing and managing the budget setting, forecasting and reporting requirements of each of these areas
- Producing a full quarterly reporting pack for each region, to include Income & Capital returns, variance analysis, risks/sensitivity analysis and recommendations
- Producing monthly flash-accounts and full quarter-end accounts for all aspects of the portfolio including income, expenditure and service charge
- Preparing a full quarterly analysis of P&L variances in advance of relevant Board meetings, together with a detailed quarterly reporting pack to the Head of Finance, identifying and highlighting trends for the senior management team to consider
- Providing the Asset Manager, Heads of Commercial and Head of Building with key financial and non financial performance indicators, highlighting trends and analysing causes of variance
- Supporting the team on commercial transactions with robust financial appraisals at the appropriate approval level, including recommendations to change the structure of commercial leasing transactions or contracts, and discussing these with the Head of Finance where appropriate.
- Ensuring our financial due diligence procedures are followed and transactions structured to mitigate identified risk
- Overseeing the commercial and financial accounting for Service charge, utilising information produced by the central property services team to drive commercial outcomes with the Asset Manager
- Continuing to review possible automation of financial and non-financial reporting, with the aim of delivering existing identified cost efficiencies.
- Develop a strong working relationship with other members of the finance team including direct line management and development of a Senior Finance Executive

We're looking for someone who is:

- ACA/CIMA Qualified
- Highly analytical, including advanced working knowledge of Microsoft Excel and ability to adapt to new systems
- Highly motivated and a commercial finance professional with a flexible pragmatic approach
- Sound with their financial accounting knowledge and experience of budget setting and forecasting
- Excellent with their communication skills to establish credibility and influence at all levels.
- Ability to make relationships with key stakeholders but also the ability and willingness to challenge
- Skilled at using their judgement, initiative and ability to overcome obstacles and find creative solutions
- Flexible with the ability to prioritise a busy workload

Benefits of working with us



Cares days



Interest free
travel to work
loan



Enhanced
maternity and
paternity pay



Social events



Agile
working



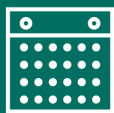
Interest
free
learning
loans



Private
healthcare



Life assurance
cover



25 days
holiday*



Birthday
leave



Free healthy
breakfasts



Sabbaticals



Employer
matched
pension
scheme



Shape Our
Team scheme
(£500)



Employee
shared
ownership



Employee
assistance
program



Buy and sell
holiday scheme



Eyecare
vouchers

*Increases to 25 days after 2 years