Shape your career

Role profile:

Business Analyst

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About Bruntwood

Bruntwood is a business led by one purpose: *Creating Thriving Cities*. Our deep connection with the cities we work in sets us apart; and over more than forty years, everything we have achieved has been with this purpose in mind.

We create outstanding buildings, workspace, innovation, retail and science facilities that are healthier, better connected, more vibrant, sustainable, inclusive and economically empowered. Places people want to live, work and play in.

Today, Bruntwood SciTech owns and manages the largest portfolio of science and technology assets in the UK including prestigious locations like Manchester Science Park in Manchester, Alderley Park in Cheshire and Platform in Leeds.

Bruntwood Works is changing the way people work by creating and curating inspiring environments that help people and business to thrive across Manchester, Leeds, Liverpool and Birmingham.
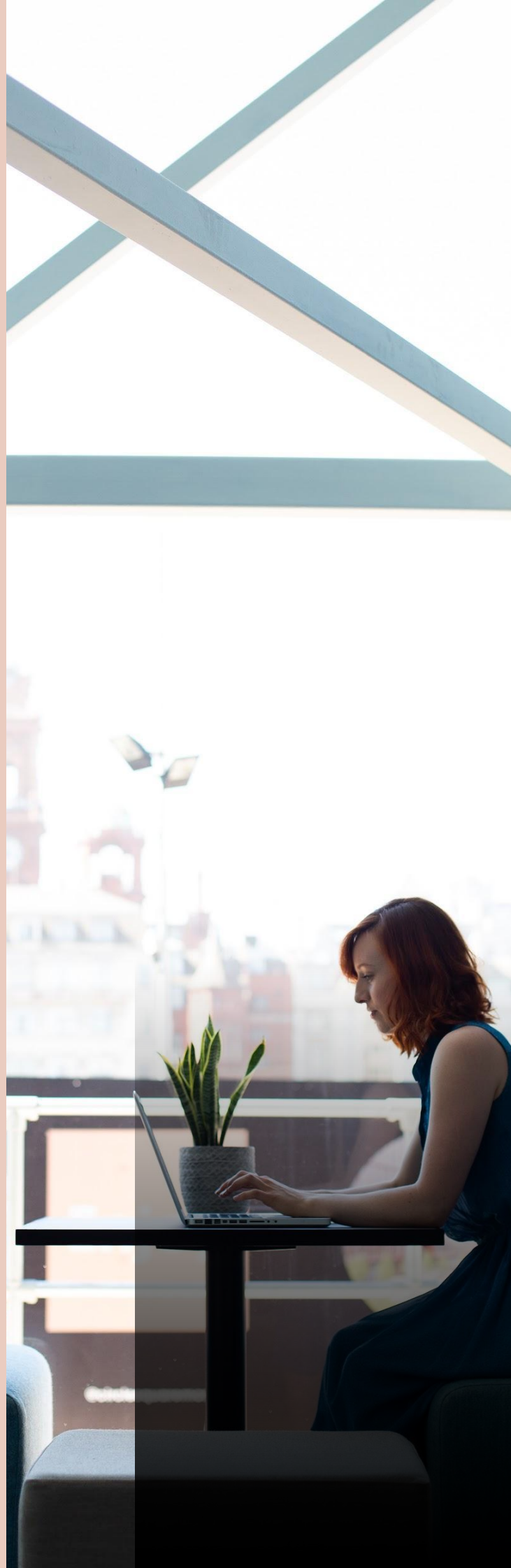
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About Bruntwood

We aim to reflect the communities we work in. Doing so brings huge benefits to us all: a wealth of opinion; innovative and creative ideas; an interesting working environment; exciting new talent; and a better understanding of our customers and communities. All of this helps us to see the world differently and make sure it's shaped for the benefit of everyone.

This is why we're committed to investing in these areas where our expertise and passion can make the most impact. Bruntwood donates around 10% of annual operating profits directly to local good causes and through the Oglesby Charitable Trust and is proud to support the Manchester International Festival and the Bruntwood Prize for Playwriting amongst many others. Every investment we make is really an investment in our colleagues, our customers and the communities we're all part of, because when our cities thrive, so do we.

Since 1976 this approach has helped us to grow into a company with more than £1bn in assets under ownership across more than 100 landmark properties, a development pipeline of £1.4bn, and a team of more than 750 people working across our group.

At Bruntwood, space is just the start of the story. We Create Thriving Cities.

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Shape Your World

Everything we do comes down to our five values. In practice, these will mean something unique to every person at Bruntwood, but if you're considering working here, give them some thought. They've been at the heart of our story for over 40 years. Take a look at our [video](#) to find out more

We really believe that if you're brilliant to work with, you deserve brilliant things in return - from the big important stuff like up to 8% matched pension, 25 days holiday, private healthcare, employee share scheme and enhanced maternity and paternity leave. Through to the "small perks" that help you out with the little things that matter just as much. At Bruntwood we might work hard, but we have the benefits and rewards in place to help you find that balance and enjoy life too.

So, work at Bruntwood and shape your world..

Dream & deliver

Never sit on the sidelines

Be creatively commercial

Pay attention to detail (it matters)

Be brilliant to work with

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Role Profile

The role: Business Analyst

Job purpose:

As Business Analyst you will be responsible for creating the functional and technical specification for a new product category by running a series of internal workshops and using a strong understanding of process mapping (UML) and software delivery.

You will be working with various departments in the company to understand, challenge and capture their requirements and for creating testing processes to check our developed software meets these requirements.

What will you be doing:

- Working with the senior leadership to implement the company's processes
- Escalating problems to the relevant person for resolution
- Being part of the systems architecture team
- Prepare, arrange and facilitate workshops
- Additional tasks in order to meet departmental, developmental or change objectives
- Develop and maintain positive working relationships with others
- Ensure KPI targets are met

What we're looking for:

- Experience of working in software development
- Good technical analytical skills
- Ability to clearly explain complex technical solutions
- Ability to demonstrate project planning, project management and decision making
- Process documentation skills including document process using UML
- Communication skills
- Ability to quickly build rapport with stakeholders at all levels of the business
- Stakeholder management skills
- Good commercial knowledge of driving software development/validation activities within a company
- Comprehensive understanding of Microsoft Excel, Agile Software Development, Process Mapping (UML), User Experience and Stakeholder Management
- Understanding of Salesforce and commercial property management

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Benefits of
working with us

24 hours to volunteer each year

Interest free travel to work loan

6 months full maternity or adoption pay

Social events

Agile working

Interest free learning loans

Private healthcare

Life assurance cover

25 days holiday

Birthday leave

Free healthy breakfasts

Sabbaticals

Employer matched pension scheme

Employee shared ownership

Employee assistance program

Buy and sell holiday scheme

Eyecare vouchers

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